GRANT APPLICATION FORM

Lankelly chase

Registered Charity No. 1107583
Company Limited by Guarantee No. 5309739

1. ABOUT YOUR ORGANISATION

Name of Organisation

Date Established

Main Contact **Title**

Job Title/Role in Organisation

Address of Organisation

Post Code

Telephone

Email

Website

Address for correspondence if different from above

What is the legal status of your organisation? *e.g. Registered Charity, Industrial Provident Society, Community Interest Company, Company Limited by Guarantee, Exempt Charity*

If registered, please give your

Charity Registration Number

Company Registration Number

Please describe the work of your organisation – who you are and what you do.

Have you applied to us before? **Yes** ☐ **No** ☐

If yes, please give your most recent reference no:

How many paid staff do you employ? P/T F/T

How many volunteers do you have?

How many Trustees do you have?

Does your organisation have in place and operating

Equal Opportunities Policy **Yes** ☐ **No** ☐

Child/Vulnerable Adult Protection Policy **Yes** ☐ **No** ☐

(We will ask to see these if your application is taken forward)

Please give a summary of your most recent Annual Accounts

Financial Year Ending:

Income: £

Expenditure: £

Sources of income

Fixed Assets: £

Net Current Assets: £

Unrestricted Cash Reserves: £

2. ABOUT THE WORK YOU WANT US TO FUND

Please read our guidelines and indicate under which Programme Area you wish to apply *(Just check one)*

- ☐ **Arts**
- ☐ **Breaking Cycles of Abuse**
- ☐ **Custody and Community**
- ☐ **Free and Quiet Minds**
- ☐ **Local People, Local Places**

Please describe the work you want the Foundation to support.

Are you applying for Core Costs ☐ Capital Costs ☐ Project Costs ☐

When are you planning to start the work?

How does the planned work meet the priorities of the programme area and criteria you have selected?

What do you want to achieve through the work proposed in this application? Please list your expected outcomes.

How will you know the work is making a difference?

How do you know there is a need for this work and who have you consulted during the development of this proposal?

3. ABOUT YOUR SERVICE USERS

Who will benefit from the proposed work?

How many people will benefit? Please indicate age, gender, ethnicity.

Tell us how you involve your service users in the running of your organisation.

4. FINANCES

How much money are you requesting from the Foundation per year? £

How many years funding are you looking for?

What is the total cost of the proposed work? £

When is the money needed?

- ***Please attach an itemised income and expenditure budget for the proposed work***

How much, if anything, have you raised so far? And from whom?

£

What is your remaining shortfall? £

Who else have you asked to fund this work?

We may find it helpful to discuss your application with your existing or potential funders. Please check the box if you have any objections. ☐

5. **ADDITIONAL INFORMATION:** You must attach an itemised income and expenditure budget for the work you are asking us to fund. You are also welcome to attach a supporting letter *(no more than 2 sides of A4 please)* and your most recent annual report.

Signature: **Name:**

Date: **Position in Organisation**

Please post your application to:

The LankellyChase Foundation, 1 The Court,
High Street, Harwell, Nr Didcot, Oxon OX11 0EY

(Remember to keep a copy for your records)

If you need any help with or are unclear about any part of this form, please contact us for advice:
Telephone 01235 820044